

■ **Main Office**

445 Hamilton Avenue  
White Plains, NY 10601  
Phone 914.946.4777  
Fax 914.946.6868

■ **Mid-Hudson Office**

200 Westage Business Center  
Fishkill, NY 12524  
Phone 845.896.0120

■ **New York City Office**

505 Park Avenue  
New York, NY 10022  
Phone 646.794.5747

June 12, 2020

Regional Freedom of Information Officer  
U.S. EPA, Region 2  
290 Broadway, 26th Floor  
New York, NY 10007-1866

**VIDYA SINGH**

Paralegal  
Vsingh@kblaw.com

Re: Freedom of Information Law Act

Dear Records Access Officer:

Under the provisions of the New York Freedom of Information Law, Article 6 of the Public Officer's Law ("FOIL"), I request access to the following records<sup>1</sup>:

- All records maintained by the Environmental Protection Agency, including but not limited to letters, memorandums, notices and reports concerning the real properties located at:
  - 929 Remsen Avenue, Brooklyn, New York;
  - 940 Remsen Avenue, Brooklyn, New York; and
  - 965 Remsen Avenue, Brooklyn, New York.

If this request fails to reasonably describe the records, please contact me in writing or by phone at 914-946-4777. Electronic production of responsive records is preferred. If responsive records are available in hardcopies only, I will pay the statutory production cost of \$0.25 per page, subject to advance notice if the estimated production cost exceeds \$50.00. If this FOIL request or any portion hereof is denied, please communicate the reason for

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<sup>1</sup> FOIL defines the term "record" as:

"... any information kept, held, filed, produced or reproduced by, with or for an agency or the state legislature, in any physical form whatsoever including, but not limited to reports, statements, examinations, memoranda, opinions, folders, files, books, manuals, pamphlets, forms, papers, designs, drawings, maps, photos, letters, microfilms, computer tapes or discs, rules, regulations or codes."

N.Y. Pub. Off. Law §86(4) (McKinney's 2016).

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your denial of access in writing as soon as possible. Please notify me when these documents are available as well as the cost for copying same.

As you know, the Freedom of Information Law requires that an agency respond to a request within five (5) business days of receiving the request. Therefore, I would appreciate a response as soon as possible and look forward to hearing from you shortly. If for any reason this FOIL request is denied, please inform me of the reasons for the denial.

Very truly yours,

***Vidya Singh***

Vidya Singh

Paralegal

VS/

Enclosure

cc: Nicholas M. Ward-Willis, Esq.